**RYBURGH PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**MINUTES**

**THE MEMORIAL HALL ANNEXE**

**15th November 2022**

**Minutes are draft until approved at a subsequent meeting**

Present: E Savory (Chairman), N Dandy (Vice Chairman) Cllrs: I Wilson, K Wilson, J Binstead, J Savory, H Plattin, J O’Leary. In attendance: P Adams (Clerk) One member of the public.

The meeting began at 7.30

1. **APOLOGIES FOR ABSENCE** District Cllr Fitzpatrick, County Councillor Aquerone
2. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.** None.
3. **PUBLIC PARTICIPATION and POLICE REPORTS.** A member of the public pointed out that Cllr O’Leary was missing from the list of those present at the October Meeting. Members agreed this was an omission and the Minutes were amended accordingly. The Member of the Public also pointed out that, having trawled through the minutes from 2021, some of the links were no longer working and some reports were not attached.
4. **District and County Councillor Reports.** Reports received.
5. **To approve the minutes of the meeting held on 4th OCTOBER 2022.** Approved and signed accordingly (after amendment referred to in 3). Minutes from the meetings dated 14th July and 29th September were also approved.
6. **TO NOTE the provisIonal PLANNING COMMITTEE DATE to consider THE CRISP MALTINGS APPLICATIONs is 24th november**.

Cllr Ian Wilson asked if new information could be added to the document the Council had previously prepared. It was agreed that new information could be included and will be considered and agreed by email. (The document referred to was put together in July and agreed at this meeting and will be issued to Members of the Development Committee)

1. **TO RECEIVE AN UPDATE ON HIGHWAYS ISSUES FROM cllr DANDY (Vice Chairman)**

Cllr Dandy (Vice-Chairman) was delighted to report that there are currently no road works affecting Ryburgh and the water leaks have been resolved. Members thanked Cllr Dandy for his work and the Clerk was asked to thank Cllr Aquerone. Cllr John Savory reported that Highfields Lane has been swept and the Clerk reported that NNDC have swept the pavements.

1. **finance and governance**
	* 1. **TO CONSIDER THE PROPOSED BUDGET FOR THE FINANCIAL YEAR 2023 -24** On a proposal from Cllr Binstead, seconded by Cllr Dandy (Vice-Chairman) Members unanimously agreed to accept the budget proposals. As a result, the precept request for 2023-24 will not be increased.
		2. **To consider holding a couple of Parish Council Meetings in daylight during winter as a trial project to encourage members of the public to attend.** After consideration members agreed not to holding meetings during the day.
2. **The Village Taxi Scheme - Cllr Savory (Chairman).** Cllr Elizabeth Savory (Chairman) informed the meeting that the taxi scheme is “trundling along” but not receiving the sort of usage it should. Cllr Binstead volunteered to publicise the scheme via facebook and the nextdoor app. Members approved.
3. **Asset Management – Cllr Dandy will discuss the recommendations he has proposed in the Asset Condition Survey.** After consideration Members agreed to support a proposal from Cllr Dandy (Vice-Chairman) to periodically treat and maintain assets, as required. It was proposed and agreed that all such work should be carried once quotes have been considered and approved.
4. **LITTLE RYBURGH –** Cllr K Wilson informed the meeting that no comments or concerns have been raised by Little Ryburgh residents.
5. **THE VILLAGE HALL –** Cllr O’Leary informed the meeting that a Warm Hub grant has been applied for. The Community Café is up and running and will continue throughout the winter. The Village Hall committee had previously applied to Cllr Aquerone for a tree grant, via the County Council tree scheme.Cllr Aquerone approved the purchase but it has transpired that the transaction may only be made between the County and the Parish Council. It was therefore, agreed to reimburse the Village Hall Committee and reclaim the money from Cllr Aquerone. Members approved the payment of £200 and a cheque was given to Cllr Ian Wilson who will pass it onto the Chairman of the Village Hall Committee.
6. **PLANNING – To consider applications and decisions RECEIVED.**  None.

1. **To dISCUSS COMPLAINTS RECeiVED ABOUT THE LEAVES AND THE TREE OBSCURING THE STREET LIGHT IN FRONT OF THE MANOR**. Cllr O’Leary left the meeting at 9pm, (before this discussion took place). Prior to leaving Cllr O’Leary left the Clerk a document indicating that the trees at the front of the Manor will be pruned to try to minimise the problem. Members considered and agreed to review the matter in January.
2. **To consider items that have arisen since the publication of the agenda.**

Cllr Dandy (Vice Chairman) asked Members to consider the purchase of a new dog waste bin for Westwood Lane. After consideration this request was refused. Instead, it was agreed to target the individual responsible for this problem with a purpose made sign. The Clerk will action

1. **DATE OF THE NEXT MEETING: 10th January 2023 at 7.30pm**
2. **TO CLOSE THE MEETING** There being no further business the Chairman closed the meeting at 9.20pm