**RYBURGH PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**MINUTES**

**2nd April 2019**

**Parish Clerk and RFO: Patsy Adams**

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**Present**

Cllrs: *E Savory (Chairman), K Wilson (Vice-Chairman) H Plattin, I Wilson, C Buxton, N Dandy,*

**In Attendance:** The Clerk, P Adams*, District Councillor*

The Chairman opened the meeting at 7.30pm.

1. **APOLOGIES FOR ABSENCE** - Cllr Burr, Cllr Binstead, Cllr Williams
2. **Declarations of interest and requests for dispensations** NOne
3. **MINUTES OF THE MEETING HELD 19th February 2019 –** . APPROVED.
4. **PUBLIC PARTICIPATION**. None.
5. **COUNTY AND DISTRICT COUNCILLOR REPORTS –** County Councillor Green updated the meeting on recent matters at District Council, including the Council Tax increase of 3.4% and projects, including the updating of public conveniences.
6. **TO RECEIVE AN UPDATE ON MATTERS FROM THE PREVIOUS MINUTES:**
7. **The Defibrillator, An Update –** The Chairman informed the meeting that the defibrillator has been installed and the date for the training Course is being agreed.
8. **Street Markings outside Pebbles Nursery** – The Clerk has received an update from Highways. The road markings discussed at a meeting between Steve White (Highways) and the Chairman and Cllr Dandy have been approved and passed to the road marking team. The project is scheduled to take place within 4 months.
9. **The consider the taxi scheme . -** The Chairman informed the meeting that the scheme continues to run well.
10. **To consider the quote to cut May Green (Cllr Kate Wilson, Vice Chairman)** It was agreed that Cllr Kate Wilson (Vice-Chairman) and Cllr Dandy will meet Miles Mitchell on site to discuss the requirements in detail.
11. **Road Surface adjacent to RTA Wineracks.** The Clerk informed the meeting that an update has not been received, The Clerk will continue to chase.
12. **NEW MATTERS FOR CONSIDERATION**
13. To consider a motion from Cllr K Wilson to move the bench on Bridge Road. **Agreed**
14. To consider a motion from Cllr K Wilson to purchase a bench for Lt Ryburgh **Agreed. Cllr Kate Wilson will establish who owns the land at the top of the hill and will forward the information to the Clerk so that the Clerk may contact the landowner for consent**
15. Update on Little Ryburgh Common. **Cllr Kate Wilson informed the meeting that the Charity no longer receives an income and is therefore, no longer registered with the Charity Commission. The remaining funds were distributed between residents of Little Ryburgh some time ago.**
16. **Governance and Financial Matters:**
    1. **To consider end of year bank Statement and balances therein.** The statements were considered and approved accordingly.
    2. **To consider the budget against actuals**. Considered and approved.
    3. **To Ratify payments made between meetings.** The following payments were made between 19th February 2019 and 1st April 2019: Wild Frontier (NDP) 1440.00. Clerk’s Salary £324.70. Eon £69.24
    4. **To approve outstanding invoices:** The following invoices were approved: Administration Costs: £62.98
17. **Correspondence:**
18. **Eon –** energy price increase. It was AGREED that the Clerk could investigate a cheaper tariff.
19. **Planning** Applications received since the publication of the Agenda:

**PF/19/0501 90 Fakenham Road, Ryburgh.** No objection

1. **Highways update and to report any further highways matters**.

The road through Little Ryburgh has been cleaned, the Chairman and the Members thanked Cllr Algy Williams for his help with this matter. The hedges at Mill Road are still causing an obstruction. The Clerk was asked to contact Highways accordingly.

1. **To report matters that have arisen since the publication of this agenda.** The village litter pick took place at the end of March. The Parish Council wish to convey their thanks to the members of the Parish who took part. The Parish noticeboards should be installed next week.
2. **Items for the next Agenda.** No further requests were received
3. **Next meeting: Tuesday 21st May 2019**

The meeting closed at 9.10 pm