**RYBURGH PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**MINUTES**

Minutes are in draft until approved at a subsequent meeting

**26th July 2021**

**Parish Clerk and RFO: Patsy Adams**

Present: Cllr Elizabeth Savory (Chairman) Cllr N Dandy (Vice-Chairman) Cllrs: I Wilson, J Binstead. K Wilson. H Plattin, J Savory, J O’Leary

In attendance, P Adams (Clerk.) Barley Wilson representing Ryburgh Village Hall and Playground Committee. County Cllr Steffan Aquerone.

The meeting began at 7.17 pm

1. **APOLOGIES FOR ABSENCE.** None
2. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA**. Cllr Ian Wilson declared an interest in item 8
3. **TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON THE 21st June 2021.** Considered and approved.
4. **POLICE REPORTS Previously circulated**. No comments were received.
5. **COUNTY COUNCILLOR REPORT** Cllr Aquerone highlighted key items from his report (Cllr Kate Wilson asked for an update on the grass cutting at May Green. Cllr Aquerone said he will look into the matter. Cllr Aquerone is meeting Cllr Liz Savory (Chairman) to consider a number of issues. He will also meet with Cllr Kate Wilson in Little Ryburgh to consider the May Green grass cutting problem. Cllr Ian Wilson asked if Cllr Aquerone if there was any further news on the Crisp applications, he has not.
6. **HIGHWAYS. Update from Cllr Aquarone**. No further issues were raised.
7. **Cllr Dandy (Vice Chairman) and Cllr Elizabeth Savory (Chairman) :**
   * 1. **The Fenced Culvert –** Cllr Dandy informed Cllr Aquerone that:

* Highways erected the original timber fence.
* The Brambles is an empty property.

Cllr Aquerone said that he has written to the registered office of the ‘Brambles’ but, in light of the information above he will ask Highways to replace the fence.

* + 1. **Grass Cutting at Hillcrest.** Cllr Aquerone is meeting Cllr Liz Savory (Chairman) on site this week to discuss.
    2. **Drainage.** Cllr Aquerone informed the meeting that the flooding problem in the Loke has been investigated and seems to be the result of storm water entering the foul water system. This is going to be rectified by the home owner. Once rectified the situation will be monitored. The Internal Drainage Board (IDB) are investigating the issue at Mill Rd.
    3. **Highways issues that have arisen since the publication of the** agenda. The following issues were brought to Cllr Aquerone’s attention:

1. Overgrown hedges on Highfield Lane
2. Overhanging trees and vegetation on the bridge
3. Mobile phone reception in Mill Road (the reception has decreased following changes to the Vodafone network contract.

Cllr Aquerone left the meeting at 8pm

1. **DISTRICT COUNCILLOR REPORT** Apologies were received from Cllr Fitzpatrick.
2. **BARLEY WILSON – Village Hall Committee Chairman.** Barley informed the meeting that the committee is so short of members that essential projects cannot be carried out. After consideration Cllr Liz Savory (Chairman) suggested that a leaflet be delivered to residents requesting support. Cllr Savory offered the members assistance to deliver the leaflets**.**
3. **PUBLIC PARTICIPATION - Open session for members of the Public to speak. (10 Minutes).** No Members of the public attended other than Barley Wilson who made no further comments
4. **PLANNING: To receive an update and to consider any new planning applications:**
   * 1. **PF/21/1824 Car Port, Willow Barn, 53 Fakenham Road. Response due on 02/08/21** Members have no objections.
     2. **The Crisp Maltings Applications – Update (if available).** No further information at this time.
5. **FINANCE and GOVERNANCE**
6. The Clerk Confirmed that the External Auditor has accepted the Internal Audit
7. To consider the Receipts and Payments for April, May & June. *Considered and approved. Proposed by Cllr Binstead and seconded by Cllr Kate Wilson.*
8. **To consider the Budget Monitor.** *The budget Monitor will be sent by email and considered at the next meeting.*

**TO RECEIVE AN UPDATE ON MATTERS FROM THE PREVIOUS AGENDA**

1. **The NDP -** No further news at this time
2. **The Footpath –** Cllr Ian Wilson informed the meeting that he has mowed the path but no further work has taken place. The Clerk asked if he would be able to submit an invoice for mowing work completed to date.
3. **The Taxi Scheme –** The Clerk has contacted Mr Purdy but no response has been received yet. Cllr Savory (Chairman) gave the Clerk the Taxi Scheme payment sheets to date.
4. **NEW MATTERS FOR CONSIDERATON**
5. **Objectives – Cllr Dandy (Vice-Chairman).** Cllr Dandy (Vice-Chairman) informed the meeting that he wished to clarify the point he made at the last meeting. His suggestion is that the Council adopt an action list of jobs around the village, allocate ownership and report progress. A lively debate followed and members agreed to ponder the issue.
6. **To consider items that have arisen since the publication of the agenda.** Cllr Kate Wilson informed the meeting that she is moving house and will no longer be living in Little Ryburgh, however she will be living within the three-mile boundary and asked members to allow her to continue as Cllr representing Little Ryburgh. Members voted complete confidence in Cllr Kate Wilson to continue in her role.

Following the Covid Legislation released on the 19th July. Cllr O’Leary offered to write a Risk Assessment. Members will consider the document at the next meeting.

1. **DATE OF THE NEXT MEETING 13th September 2021**
2. **TO CLOSE THE MEETING. There being no further business the Chairman closed the meeting at 8.55pm**