**RYBURGH PARISH COUNCIL**

**PARISH COUNCIL MEETING**

 **MINUTES**

Minutes are in draft until approved at a subsequent meeting

**17th November 2020**

**Parish Clerk and RFO: Patsy Adams**

**Church View Farm, Church Road, Aylmerton, NR11 8PZ**

Present: Cllr Elizabeth Savory (Chairman), Cllrs: N Dandy, I Wilson, J Binstead.

 In attendance, P Adams (Clerk) Vincent Fitzpatrick, District Councillor

The meeting began at 6.30pm and was held remotely, by Zoom

DUE TO TCHNICAL DIFFICULTIES THE MEETING WAS ABANDONED AT 7PM AND REC-CONVENED ON THE 18TH November

Items heard on the 17th November were as follows:

1. **APOLOGIES FOR ABSENCE**. Cllr Plattin, Cllr Buxton and Cllr Burr (Cllr Buxton emailed an excuse for non-attendance that Members did not understand. It was therefore, agreed that an explanation should be provided.
2. **DECLARATIONS OF INTEREST IN RESPECT OF THE CURRENT AGENDA.** None
3. **PUBLIC PARTICIPATION.** None present
4. **To approve the minutes of the meeting held on 17th September 2020. Approved.**
5. **County Council Report -** Cllr Fitzpatrick had previously issued a report to the Members and began to discuss matters therein but technical difficulties prevented this. As a result, the meeting was terminated and restarted.

**The meeting re-convened with the following members:**

Present: Cllr Elizabeth Savory (Chairman), Cllrs: N Dandy, I Wilson, J Binstead, K Wilson. (Vice Chairman)

 In attendance, P Adams (Clerk)

1. **To consider the Receipts and Payments for the months of September and October.** Proposed by Cllr Binstead and approved by members
2. **To Consider the Budget Monitor**. Members considered and accepted that the budget monitor as a true and accurate account of the Council’s expenditure - Proposed by Cllr Binstead, seconded by Cllr Dandy and Approved.
3. **To consider the budget proposals for 2021 – 2022.** Members did not accept the Budget proposals (see below)
4. **To agree the Precept for 2021 – 2022** It was agreed to hear item 11 before considering the precept because it would make a material difference to the amount requested. The Members considered two quotes and agreed to accept the one provided by Cllr I Wilson, (Cllr Wilson has already contributed a great deal of time and effort to the project and was also able to offer a cheaper quote). Cllr Wilson has offered to cut the newly made path from the bridge to Lt Ryburgh for a fee of £40 per cut throughout the growing season. Proposed by Cllr Dandy, seconded by Cllr Binstead and approved. **The precept.** After a great deal of consideration Members agreed to increase the precept by £945.00 to ensure that the Council will be able to offer support to the community in the current situation – and continue to provide the services already in place.
5. **To approve the amendments to the Standing Orders (previously circulated)** Agreed and approved
6. **To consider the quotes received for the mowing of the path from the bridge to Lt Ryburgh** See section 8
7. **To consider the renewal of the Street Light Maintenance Contract contact with TT Jones for 2020 to 2023** After consideration, and on a proposal from Cllr Dandy, Members agreed to approve the contract renewal with TT Jones
8. **To receive an update from the Clerk on the registration of the Gt Ryburgh Fuel Allotment.** The Clerk informed the meeting that Mr Mike Rundle has received a Solicitor’s quote for approx. £500- £750 to register the Land with Land Registry. Members approved the quote (previously agreed last year) and offered thanks to Mr Rundle for his kind offer to do the ‘leg work’ on this project.
9. **To receive an update from the Clerk on the Defibrillator Maintenance.** The Clerk informed the meeting that the provider – MEDPTS, has completed the necessary maintenance free of charge. The members asked the Clerk to convey their gratitude to **MEDPTS**
10. **To consider items that have arisen since the publication of the agenda**. Members discussed the Crisp Maltings Planning Applications and asked the Clerk to speak to John Shaw (Highways) to thank him for his very thorough report and the support he has given to the parish. Cllr Dandy informed the meeting that the Noticeboard adjacent to the Memorial Hall is not waterproof and, with the agreement of the Members, he offered to undertake the task of fitting waterproof strips. Members thanked Cllr Dandy for his help. Cllr Dandy reported that the incidence of dog fouling along Westwood Lane and Highfield Closes is increasing. It was agreed that this matter should be discussed with the Environmental team.
11. **To agree dates for Parish Council Meetings in 2021**

Dates for meetings in 2021 will confirmed and distributed in due course.

1. **DATE OF THE NEXT MEETING : 21st January 2020**
2. **TO CLOSE THE MEETING** There being no further business the Chairman closed the meeting